

## **BOARD OF DIRECTORS MEETING MINUTES**

Location: John Wesley United Methodist Church, 5830 Bermuda Dunes Dr., Room A106, Houston

Minutes Prepared By: Bonnie Shows, Secretary

Board Members Present: Allen Baker, Albert Bosch, Linda Intschert, Barry King, Melissa Nelson, Don Shackelford, Bonnie Shows, John Spire

1. The meeting was called to order at 7:02p.
2. Roll was called and a quorum established.
3. Welcome.

Guests: Brenda Wade, 15111 Benfer Road, and Nick Weherley, 5130 Wightman Court

4. Introduction of 2020 Board of Directors.
5. Election of Officers.

President.....Albert Bosch

Vice-President.....Allen Baker

Secretary.....Bonnie Shows

Treasurer.....Barry King

6. Monthly meeting date/time/location.

Don made a motion to continue meeting at JWUMC on the third Thursday of each month from 7:00p-9:00p; Linda seconded. 7- For, 1- Against. Motion approved. Barry prefers to pay the fees for the year with one payment.

7. Secretary's Report.

The December minutes were provided and distributed via email prior to the meeting. Barry made a motion to accept the minutes; Don seconded. Three abstained. Motion approved.

8. Treasurer's Report.

The financial reports were provided and distributed via email prior to the meeting. Albert made a motion to accept the Treasurer's report; John seconded. Motion approved.

Barry presented the second set of keys for the post office box and safety deposit box to be given to a member of the Board. Don made a motion that Board President Albert Bosch be given the second set of keys; John seconded. Motion approved.

Barry stated the bank requires a second signee for the checking account in case of emergency, and Barry to issue designated signee a blank check(s) from the HOA for emergencies in the absence of the Treasurer. Bonnie made a motion that Board President Albert Bosch be the signee on the account and the keeper of the checks; Don seconded. Motion approved.

Barry presented the 2020 Mosquito Control Agreement from Cypress Creek Mosquito Control with an alternative start and end dates of March 15 through November 15 (weather

permitting) for \$35 per application. Don made a motion to accept the alternative start and end dates to begin March 15; John seconded. Motion carried.

9. President's Report.

Complaints and Inquiries:

A homeowner complained about a camper parked in a driveway for months.

Trash/Recycling.

A letter was mailed to homeowners with details of the new trash pick up days and the delivery of the recycling bins. The letter accompanied the annual maintenance dues statements. Due to the holidays, the new year, and the new schedules, there have been a few glitches in the refuse and recycling pick up. Albert contacted Texas Pride Disposal and was assured the collection will go smoothly in the future.

Linda drove through our neighborhood, observed, and counted more than 60 homes—about 50% of the neighborhood— participated in recycling.

Albert suggested we send another letter via USPS mail, post the letter on the website, and email the letter to the homeowners.

Boundary Wall Repairs.

Albert gave the report of the wall repair. the perimeter walls—columns and panels—are completed and await final inspection. Albert has reached out to the contractor to schedule the final inspection.

Barry made a motion to accept the President's report; John seconded. Motion approved.

10. Architectural Control Committee.

ACC Chair Edgar Medina reported (via text) that a homeowner requested a tree removed due to leaning and potential damage to his home. ACC approved the removal.

11. Old Business.

Painting of house numbers on curbs. This was approved in the budget for 2020.

Deed Restriction Notification Cards will be presented to the board at the next meeting.

12. New Business.

ACTION ITEMS:

- Barry to provide payment and a copy of our insurance to the JWUMC for their records.
- Don and Barry to search their records from previous boards for the bylaws and deed restriction revisions from 2012 and give to Bonnie for copying to begin the process of revising our deed restrictions.
- Bonnie to contact the church to reserve a meeting room for the third Thursday for the remainder of 2020 for the monthly board meetings.
- Bonnie to distribute letter regarding new trash company via mail, email, and post on website.
- Barry to acquire copies of the 2018 and 2019 contracts for mosquito spaying.
- Linda to present the Deed Restriction Notification Cards.

13. Public Comment.

Nick Weherley wanted to say "thank you" to the Board for a job well done.

14. Executive Session.

The board entered executive session at 8:12p.

There were five (5) delinquent accounts on December 31, 2019.

The board exited executive session at 8:40p.

15. Adjourn.

John made a motion to adjourn at 8:47pm; Allen seconded. Motion approved.