

## BOARD OF DIRECTORS MEETING MINUTES

Location: John Wesley Church, 5830 Bermuda Dunes Dr., and Via Zoom Video Conferencing

Minutes Prepared By: Bonnie Shows, Secretary

Board Members Present: Brandon Chambers, Patty Draut, Sally Durdin, Walter Echols, Odilia Medlin, Bonnie Shows

Board Members Absent: Kristin McLaughlin

1. The meeting was called to order at 7:08pm.
2. Roll was called and a quorum established.
3. Welcome Visitors.  
Homeowners Larry Railey, Ken and Mary May, and Michelle Smith; Will Echols, attorney
4. Public Comments.  
Michelle Smith and Mary May, members of the ACC, asked the board for advice regarding dead trees in the neighborhood.
5. Secretary's Report.  
The minutes for the March board meeting were emailed to all board members. Odilia Medlin made a motion to accept the minutes as written for the March board meeting; Patty Draut seconded. Motion approved.  
The *Inquiry and/or Complaint Form* on the website is not working. Bonnie Shows contacted the webmaster for assistance. Kirk Draut will assist Bonnie Shows with the website.  
The phone number on the website is a Google message number and sends notice to the President, Odilia Medlin. This number has not been used in years. Will Echols will check the HOA Retention Policy of messages before Odilia Medlin deletes the old messages.
6. Treasurer's Report.  
The financial reports for the March were emailed to all board members. There were no questions or discussion.  
There are no new homeowners.  
There are 13 homeowners who have not paid their balances in full. Six of the 13 homeowners have not made any payments, nor have they inquired about our payment plan. There are 2 homeowners on payment plans and both are current with their payments.  
Brandon Chambers presented the board with a three-year contract from Cypress Creek Mosquito Control, Inc., for which funds were already budgeted. Bonnie Shows made a motion to continue the contract for the next three years; Brandon Chambers seconded. Motion approved.  
Brandon Chambers presented the board with a request to purchase stamps to have on hand for postage each month. Odilia Medlin made a motion to approve the purchase; Bonnie Shows seconded. Motion approved.

Walter Echols made a motion to accept the Treasurer's report; Bonnie Shows seconded. Motion approved.

7. President's Report.

Complaints & Inquires

A complaint was made regarding a homeowner running a car repair business from their residence. A Deed Restriction Notification Letter (DRNL) was issued to the homeowner.

A complaint was made regarding a ladder and Christmas decorations in the front of a home on Wightman Court. The ladder was removed.

A complaint was made regarding an advertisement sign in the front of a home as well as two dead palm trees in the back yard on Wightman Court. The sign has been moved; however, the two dead palm trees still remain. A Deed Restriction Notification Letter (DRNL) was issued to the homeowner.

A complaint was made regarding a dead tree in the front of a home on Benfer Road. A Deed Restriction Notification Letter (DRNL) will be issued to the homeowner.

A complaint was made regarding a camper parked in a homeowner's driveway on Benfer Road. I will contact the homeowner to remove the camper before a Deed Restriction Notification Letter (DRNL) is issued.

Walter Echols made a motion to accept the President's report; Patty Draut seconded. Motion approved.

8. Architectural Control Committee.

The ACC reported there was an inquiry for two tree removals, a sidewalk replacement, and a driveway to be widened. This inquiry just came in and has not been reviewed at the time of the board meeting.

Bonnie Shows made a motion to create a board committee and to appoint Walter Echols as chair of the committee to assist the ACC with the updates of the Guidelines and Standards document; Patty Draut seconded. Motion approved.

9. Old Business.

Odilia Medlin inquired about letters issued to homeowners from the attorney. Will Echols stated the letters have been mailed return receipt; however, he has not received any confirmations of receipt of delivery.

10. New Business.

None.

11. Executive Session.

The board entered executive session at 8:06 pm.

The board exited executive session at 8:45 pm.

There were no announcements from executive session.

12. Adjourn.

Odilia Medlin made a motion to adjourn at 8:20 pm; Patty Draut seconded. Motion approved.