

# **Woods of Wimbledon Civic Association, Inc.**

**P.O. Box 15109, Spring, Texas 77391-1509**

## **Meeting Minutes - April 20th 2023**

Location: John Wesley Church, 5830 Bermuda Dunes Drive, Room A106, Houston, TX 77069.

Prepared by Graham Sherlock, Secretary

Board Members Present: Sherrie Daniels, Graham Sherlock, Odilia Medlin, Beth Lofland, Walter Echols, Brandon Chambers

Board Members Absent: Patty Draut, Sally Durdin

Guests present: Larry Railey, Von Rogers, Debbie Rogers

The meeting was called to order at 7.03 PM. Quorum was achieved.

1. Secretary's Report.
  - a. The minutes for the April meeting were reviewed and approved unanimously. Motion to approve Walter Echols, seconded by Brandon Chambers.
2. Treasurer's Report.
  - a. Income is currently around \$20,000 short due to late payments.
  - b. We had one new homeowner in April.
  - c. The Treasurer's report was approved. Motion to approve Walter Echols, seconded by Graham Sherlock. Unanimously approved.
3. President's Report
  - a. There is one suspected new homeowner; the ACC has received improvement requests but no notification of change of ownership or fee has been received.
  - b. The report of a homeowner converting a garage into a Mother-In-law suite proved to be false.
  - c. A report of a safety hazard at a home undergoing renovation was referred to the County Health Dept. The Health Dept. visited, acknowledged the hazard and are pursuing it with the homeowner.
  - d. There are further complaints regarding the poor back door trash service. Trash cans are not being returned to back doors in some cases. Complainants will be asked to send a photo log to [Board@wowca.org](mailto:Board@wowca.org) so that we can present it to Texas Pride.
  - e. One homeowner has a broken wheel on their recycling bin. Beth told them to contact Texas Pride for a replacement.
  - f. There were no other complaints received since the last meeting.

- g. Secretary was requested to find prices for recycling stickers to be attached to recycling bins.
  - h. The ACC were unable to attend but gave a report in advance. ACC requested \$103.88 to pay for a new Yard of the Month sign. Walter proposed the motion, Sherrie seconded, unanimously approved.
  - i. The welcome committee requested approximately \$100 to cover items for the welcome baskets.
  - j. Will has not yet received stamped copies of the Tree and Enforcement policies.
  - k. Upcoming events include the ladies Social on May 7<sup>th</sup> and the 4<sup>th</sup> July celebration.
  - l. Graham moved to approve the President's report, Beth seconded. Unanimously approved.
- 4. Public Comment.
  - a. There was no public comment.
- 5. Welcoming Sub-Committee
  - a. Covered during the President's report.
- 6. Website Sub-Committee.
  - a. The website was reviewed and it was found that it comprises many plug-ins that are out of date and there may be a number that are now redundant. It is estimated that updating them and creating subsequent errors could be up to a week's work.
  - b. HOA Express is the frontrunner for a replacement but there is a concern that the costs may be artificially low in the first year. Graham to enquire and find out what year 2 costs would be.
  - c. Brandon will contact Champions HOA regarding ease of use of the payment tool.
  - d. Walter moved to accept the website subcommittee report, Sherrie seconded. Unanimously approved.
- 7. Newsletter Sub-Committee.
  - a. The Board thanked Beth for her work in writing & mailing the newsletter.
- 8. Landscaping Sub-Committee.
  - a. Replanting is complete. The Board thanked Sherrie & Sally for their efforts.
- 9. Architectural Control Committee.
  - i. The ACC report was included in the President's report.
- 10. Old Business.
  - a. None.
- 11. New Business.
  - a. Sherrie proposed a motion to buy an external hard drive to store the Town Hall meetings. Walter seconded. Unanimously approved.
- 12. Executive Session.
  - a. A homeowner requested that the Board waive the applied late fees. The reason given was not considered reasonable. Request was rejected.
- 13. Motion to adjourn at 7.55. Proposed by Sherrie, seconded by Walter. Unanimously approved.