

### **BOARD OF DIRECTORS MEETING MINUTES**

Location: John Wesley United Methodist Church, 5830 Bermuda Dunes Dr., Room A106, Houston

Minutes Prepared By: Bonnie Shows, Secretary

Board Members Present: Albert Bosch, Linda Intschert, Barry King, Don Shackelford, Graham Sherlock, Bonnie Shows, Mark Shows, John Spire

1. The meeting was called to order at 7:04p.
2. Roll was called and a quorum established.
3. Welcome.
4. Election of Officers:

**President**, Graham Sherlock

**Vice-President**, Albert Bosch

**Secretary**, Bonnie Shows

**Treasurer**, Barry King

**Members' At-Large**: Linda Intschert, Don Shackelford, Mark Shows, John Spire

**At-Large** is a designation for members of a governing body who are elected or appointed to represent the whole membership of the body, rather than a subset of that membership.

5. Secretary's Report.

The minutes were provided and distributed via email prior to the meeting. Barry made a motion to accept the minutes; John seconded; one abstention. Motion approved.

6. Treasurer's Report.

The financial reports were provided and distributed via email prior to the meeting.

No new homeowners.

Albert made a motion to accept the financial reports; Linda seconded. Unanimously approved.

7. President's Report

Barry made a motion to approve the rental fee of \$25/month for six months at John Wesley United Methodist Church; Linda seconded. Motion passed.

John Wesley United Methodist Church requested a copy of the certificate of liability insurance for Woods of Wimbledon to continue to use the facility as a meeting place. Don will get with Barry regarding what was provided last year. Barry will submit a copy to the church.

The Board will continue to meet on the third Thursday of each month. Mark made a motion to move the April meeting out one week due to the Easter holiday; John seconded. The meeting dates are as follows: February 21, March 21, April 25, May 16, and June 20. Unanimously passed.

The annual contract with Best Trash Company for 2019 with an incremental increase (3%) was presented. **\*\* NOTE: The current contract expires at the end of 2019.**

The annual contract with Cypress Creek Mosquito Control to spray weekly from April to October was presented to be signed. The contract will be amended to spray twice weekly.

The annual insurance premiums for Fidelity Insurance and the Directors and Officers liability Insurance was paid (\$850 and \$2055, respectively).

The budget of \$30,000 was approved for wall maintenance. Graham will assess which columns and/or panels will be repaired and will have a report at the next board meeting.

Linda gave a report regarding the entrance plantings. Winter plants will be replaced and the beds cleaned. Linda will contact the landscaping company regarding the time frame for the work.

Complaints and enquiries.

A complaint was made regarding a boat parked on Marlebone Court. Graham contacted with the owner.

Two complaints were made regarding a canopy on a driveway on Marlebone Court. The canopy has since been removed.

Two complaints were made regarding street lights out on Marble Gate Lane and the other on Rose Cottage Drive. Both Graham and a homeowner contacted Center Point Energy.

Barry made a motion to accept the President's report; Albert seconded. Unanimously approved.

8. Website Committee.

The website calendar was updated prior to the meeting. Bonnie will make the changes for the April meeting date. Graham will schedule a committee meeting before the next board meeting.

9. Deed Restriction Notification Card Sub-Committee.

Linda has not had cooperation from the ACC Chair to complete this project. Linda will contact Sean again regarding the ACC Guidelines.

10. Architectural Control Committee.

No report was given. Mark will contact the ACC regarding monthly reports as requested by the Board.

11. Old Business.

The street signs in our neighborhood are illegible and are missing the reflective strips. Albert will contact the county commissioner about replacing the street signs.

The house numbers on the curbs need repainted. Mark will get quotes for having the curb numbers repainted.

12. New Business.

None.

13. Public Comment.

None.

14. Executive Session.

None.

15. Adjournment.

A motion was made to adjourn at 8:25p by Barry; John seconded. Unanimously approved.

**ACTION ITEMS.**

**DON:** .....Send Barry a copy of the certificate of liability insurance for Woods of Wimbledon that was provided last year so he will know what to request from the insurance company

**BARRY:** .....Provide a copy of the certificate of liability insurance for Woods of Wimbledon to John Wesley United Methodist Church, attention Natalie Morales.

**GRAHAM:** .....Assess which columns and/or panels will be repaired in 2019 and report next month

Schedule a committee meeting before the next board meeting

Contact the attorney regarding attendance at February meeting to update Board of any new state laws effecting HOAs and answer questions regarding deed restrictions.

**LINDA:** .....Contact the landscaping company regarding the time frame for spring plantings  
Linda will contact Sean Towery regarding the ACC Guidelines necessary to complete the Deed Restriction Notification Cards project.

**BONNIE** .....Change the date for the April meeting on the website  
Upload December minutes to the website

**ALBERT** .....Contact the county commissioner regarding the replacement of our street signs.

**MARK** .....Contact the ACC regarding regular monthly reports submitted to the Board as requested  
Mark will get quotes for having the curb numbers repainted.