

## **BOARD OF DIRECTORS MEETING MINUTES**

Location: John Wesley United Methodist Church, 5830 Bermuda Dunes Dr., Room A106, Houston

Minutes Prepared By: Bonnie Shows, Secretary

Board Members Present: Albert Bosch, Linda Intschert, Barry King, Don Shackelford, Bonnie Shows, John Spire.

Board Members Absent: Graham Sherlock, Mark Shows

1. The meeting was called to order at 7:01p.

2. Roll was called and a quorum established.

3. Welcome.

4. Secretary's Report.

The minutes were provided and distributed via email prior to the meeting. Albert made a motion to accept the minutes; John seconded. Motion approved.

5. Treasurer's Report.

The financial reports were provided and distributed via email prior to the meeting. John made a motion to accept the Treasurer's report; Albert seconded. Motion approved.

Four homeowners are on payment plans and all current with payments. Four homeowners have been forwarded to attorney for collections of delinquent accounts.

Financial review scheduled for the end of July by Griffin & Co., PC.

6. Vice-President's Report.

Complaints and Inquiries:

Bonnie followed up on an inquiry last month from a homeowner regarding the monthly meeting agenda not being distributed via email. The webmaster confirmed a glitch in our email distribution and will address it soon.

Wall Maintenance.

Harris County is requesting the re-pavement of Strack Road and notification of possible damage to the perimeter walls. Albert wants to move forward with this inspection of the columns and panels as soon as possible and compare with images taken prior to construction.

Barry made a motion to accept the Vice-President's report; John seconded. Motion approved.

7. Website Committee.

Bonnie spoke with the lead for website maintenance and it seems our budget is too low. The committee needs to ask for new quotes and address a new budget to move forward.

8. Deed Restriction Notification Cards.

None.

9. Architectural Control Committee.

Bonnie *unofficially* reported in Mark's absence that a tree was removed on Westerham Place as preapproved by the ACC.

10. Old Business.

None.

11. New Business.

ACTION ITEMS:

- Albert / Graham to inspect the perimeter walls after construction is complete on Strack Road.
- Bonnie & Graham to inventory documentation per our retention policy.
- Mark to meet with the ACC to finalize the guidelines to present to the board.
- ALL- Canvas the neighborhood for website leads.
- Barry- provide to Bonnie the name of your IT contact to design website.

12. Public Comment.

None.

13. Executive Session.

Board entered into Executive Session at 7:37pm.

Board exited Executive Session at 8:01pm.

14. Adjourn.

Albert made a motion to adjourn at 8:02p; John seconded. Motion approved.