

# **Woods of Wimbledon Civic Association, Inc.**

**P.O. Box 15109, Spring, Texas 77391-1509**

## **Meeting Minutes - April 20th 2023**

Location: John Wesley Church, 5830 Bermuda Dunes Drive, Room A106, Houston, TX 77069.

Prepared by Graham Sherlock, Secretary

Board Members Present: Sherrie Daniels, Graham Sherlock, Odilia Medlin, Beth Lofland, Walter Echols, Brandon Chambers

Board Members Absent: Patty Draut, Sally Durdin

Guests present: Larry Railey, Von Rogers, Debbie Rogers

The meeting was called to order at 7.03 PM. Quorum was achieved.

1. Secretary's Report.
  - a. The minutes for the April meeting were reviewed and approved unanimously. Motion to approve Walter Echols, seconded by Brandon Chambers.
2. Treasurer's Report.
  - a. Income is currently around \$20,000 short due to late payments.
  - b. We had one new homeowner in April.
  - c. The Treasurer's report was approved. Motion to approve Walter Echols, seconded by Graham Sherlock. Unanimously approved.
3. President's Report
  - a. There is one suspected new homeowner; the ACC has received improvement requests but no notification of change of ownership or fee has been received.
  - b. The report of a homeowner converting a garage into a Mother-In-law suite proved to be false.
  - c. A report of a safety hazard at a home undergoing renovation was referred to the County Health Dept. The Health Dept. visited, acknowledged the hazard and are pursuing it with the homeowner.
  - d. There are further complaints regarding the poor back door trash service. Trash cans are not being returned to back doors in some cases. Complainants will be asked to send a photo log to [Board@wowca.org](mailto:Board@wowca.org) so that we can present it to Texas Pride.
  - e. One homeowner has a broken wheel on their recycling bin. Beth told them to contact Texas Pride for a replacement.
  - f. There were no other complaints received since the last meeting.

- g. Secretary was requested to find prices for recycling stickers to be attached to recycling bins.
  - h. The ACC were unable to attend but gave a report in advance. ACC requested \$103.88 to pay for a new Yard of the Month sign. Walter proposed the motion, Sherrie seconded, unanimously approved.
  - i. The welcome committee requested approximately \$100 to cover items for the welcome baskets.
  - j. Will has not yet received stamped copies of the Tree and Enforcement policies.
  - k. Upcoming events include the ladies Social on May 7<sup>th</sup> and the 4<sup>th</sup> July celebration.
  - l. Graham moved to approve the President's report, Beth seconded. Unanimously approved.
4. Public Comment.
- a. There was no public comment.
5. Welcoming Sub-Committee
- a. Covered during the President's report.
6. Website Sub-Committee.
- a. The website was reviewed and it was found that it comprises many plug-ins that are out of date and there may be a number that are now redundant. It is estimated that updating them and creating subsequent errors could be up to a week's work.
  - b. HOA Express is the frontrunner for a replacement but there is a concern that the costs may be artificially low in the first year. Graham to enquire and find out what year 2 costs would be.
  - c. Brandon will contact Champions HOA regarding ease of use of the payment tool.
  - d. Walter mved to accept the website subcommittee report, Sherrie seconded. Unanimously approved.
7. Newsletter Sub-Committee.
- a. The Board thanked Beth for her work in writing & mailing the newsletter.
8. Landscaping Sub-Committee.
- a. Replanting is complete. The Board thanked Sherrie & Sally for their efforts.
9. Architectural Control Committee.
- i. The ACC report was included in the President's report.
10. Old Business.
- a. None.
11. New Business.
- a. Sherrie proposed a motion to buy an external hard drive to store the Town Hall meetings. Walter seconded. Unanimously approved.
12. Executive Session.
- a. A homeowner requested that the Board waive the applied late fees. The reason given was not considered reasonable. Request was rejected.
13. Motion to adjourn at 7.55. Proposed by Sherrie, seconded by Walter. Unanimously approved.