

BOARD OF DIRECTORS MEETING MINUTES

Location: John Wesley United Methodist Church, 5830 Bermuda Dunes Dr., Room A106, Houston

Minutes Prepared By: Bonnie Shows, Secretary

Board Members Present: Linda Intschert, Barry King, Don Shackelford, Graham Sherlock, Bonnie Shows, Mark Shows

Board Members Absent: Albert Bosch, John Spire

Guests: None

1. The meeting was called to order at 7:04p.

2. Roll was called and a quorum established.

3. Welcome.

4. Secretary's Report.

The minutes were provided and distributed via email prior to the meeting. Barry made a motion to accept the minutes. Barry made a motion to accept the minutes; Linda seconded. Motion approved.

5. Meet and Discussion with HOA attorney.

The attorney representing the HOA was unavailable. Graham will ask her to be present at the April meeting.

6. Treasurer's Report.

The financial reports were provided and distributed via email prior to the meeting. Mark made a motion to accept the Treasurer's report; Linda seconded. Motion approved.

Discuss Collection steps for delinquent accounts. Timeline: Jan.- statement mailed & payment due; Feb. – Apr.- delinquent statement and late fees mailed; May- statement with warning mailed; Jun.- 30-day letter warning attorney action; Jul.- attorney letter for collection mailed. *Tabled till April board meeting with attorney present to answer questions.*

7. President's Report.

Complaints and Inquiries:

Trailers parked on Marlebone Court and another on Westerham Place have both been moved.

Wall Maintenance.

Graham and Don will inspect the remaining perimeter wall. Graham will contact the contractor for a quote and present it at the April meeting.

Graham will contact the companies which do business with the HOA for workers compensation insurance.

Mark made a motion to accept the President's report; Linda seconded. Motion approved.

8. Entrance Plantings.

Linda reported the new plantings will go in next week and the hedges will be trimmed.

Linda presented the board with the renew landscaping contract for 46 weeks per year and no increase in price or frequency compared to last year's contract.

9. Website Committee.

Graham will call a meeting before the April board meeting.

10. Deed Restriction Notification Cards.

Linda will have the proposed cards ready at the April board meeting. The Board has been asking for the ACC Guidelines to be presented for publishing since November 2017. These guidelines will directly affect the Deed Restriction Notification Cards.

11. Architectural Control Committee.

Mark contacted Sean Towery regarding monthly reports to the board. Sean stated the ACC will meet quarterly; however, no meeting has been scheduled.

Mark will contact Sean regarding the ACC Guidelines.

Inquiries:

New fence on Wightman Court- on-going

12. Old Business.

Painting house numbers on curbs—*tabled till 2020 Budget.*

13. New Business.

ACTION ITEMS for All Board Members: Submit questions you want answered or clarified by our attorney for next month's board meeting. A few questions already submitted are:

- Is an election necessary for ACC replacement?
- Are very bright security lights permitted if it's a nuisance to others (illuminates the inside of a neighbor's house)?
- How will Huntwick Subdivision's gated community (if passed) effect WoW?

Deadline to submit questions to Bonnie is Tuesday, April 2nd at 5:00p.

14. Public Comment.

None.

15. Executive Session.

None.

16. Adjourn.

Linda made a motion to adjourn at 8:32; Don seconded. Motion approved.