
BOARD OF DIRECTORS MEETING MINUTES

Location: John Wesley United Methodist Church, 5830 Bermuda Dunes Dr., Room A106, Houston

Minutes Prepared By: Bonnie Shows, Secretary

Board Members Present: Graham Sherlock, Allen Baker, Barry King, Bonnie Shows, Linda Intschert,
John Spire, Don Shackelford

Board Members Absent: Roger Nelson

Guests Present: None.

1. The meeting was called to order at 7:00p.
2. Roll was called and a quorum established.
3. Secretary's Report.
 - a. The minutes for April were provided in advance of the meeting via email. Linda moved to accept the Secretary's report; Barry seconded. Five voted in favor; two abstentions; motion carried.
4. Treasurer's Report.
 - a. The financial reports for April were provided in advance of the meeting via email. Bonnie moved to accept the Treasurer's Report; John seconded. Unanimously approved.
5. President's Report
 - a. Complaints and inquiries.
 - i. One complaint of dogs barking on Marlebone Court.
 - ii. One recommendation for yard of the month: The Mays residence on Wightman Court.
 - b. Entrance plantings. Linda reported the plantings are 90% complete and looks great so far. We may have to wait till Fall for the border grass plantings. The budget is on target at \$8243.09. We need to add a line item in the 2019 budget for mulch.
 - c. Wall straightening has begun on Mittlestadt Road. JQ Brick Repair & Restoration is contracted to straighten five columns and five panels on Strack Road.
 - d. John moved to accept the President's report; Barry seconded. Unanimously approved.
6. Website Committee Report. Graham reminded the Board to view other HOA websites and offer comments and suggestions to Roger for our website.
7. Deed Restriction Notification Cards. Linda met with ACC Chair Sean Towery regarding what the ACC Guidelines require that we can add to the DRN cards. Linda suggested we consider duplicates with carbon copies.
8. Architectural Control Committee Report. Barry reported two inquiries received:
 - a. Window replacement (approved)
 - b. Removal of trees (denied)
9. Old Business. ACTION ITEMS:
 - a. (Roger) Distribute the March minutes of the Website Committee Meeting.*INCOMPLETE*.
 - b. (Graham) Create a "NOTES" section on the website.*COMPLETE*
 - c. (All) View other HOA websites for ideas for our own and submit ideas to Roger.
 - d. (Bonnie) Contact Roger for passwords to update email distribution on website. *INCOMPLETE*
10. New Business.

- a. John made a motion to give Barry authorization to sign the contract for Griffin & Company to perform the 2017 Financial Review for \$2800; Linda seconded. Six voted in Favor; one abstention; motion carried.
 - b. Bonnie moved to write off the \$120 credit to Cypress Creek Community Center for rent during Hurricane Harvey disaster and continue to meet at John Wesley United Methodist Church for \$25 monthly, except the November Homeowners meeting requires a larger room for \$50.
 - c. ACTION ITEMS:
 - i. (Bonnie) Ask Kellie Jovane if she would give input from a realtor's perspective for our website and consider being on the Website Committee.
11. Executive Session.
12. Barry moved to adjourn at 8:23p; John seconded. Unanimously approved.