

The Woods of Wimbledon Civic Association, Inc

P.O. Box 15109, Spring, Texas 77391-1509

Board of Directors Meeting Minutes

March 17th 2016

Location: Cypress Creek Christian Community Center, 6823 Cypresswood Drive, Spring, TX 77379

Prepared by Graham Sherlock, Secretary

Board Members Present: Michael George, Graham Sherlock, Allen Baker, Barry King, Don Shackelford.

Board Members Absent: Sam Al-Khudhairi, Steven Frankoff, Kara Ellis.

Guests present: None

The meeting was called to order at 7.06pm and quorum was achieved.

1. The minutes for the January 2016 meeting were reviewed and were approved with one abstention (Barry King was not present at the previous meeting.)
2. Treasurer's report.
 - a. Income so far is as-budgeted.
 - b. All remaining payments for 2015 have now been received
 - c. Eleven households have not yet paid their 2016 dues and have not requested payment plans.
 - d. Five households are on payment plans.
 - e. Legal bills so far are lower than anticipated.
 - f. Mike will obtain legal guidance for debt collection language on the back of the invoice for discussion at the next meeting.
 - g. There are old outstanding balances from two homeowners who have long since moved away.
 - h. There is one judgement from a previous year with interest accruing that has not been paid.
 - i. Motion to approve the treasurer's report proposed by Don, seconded by Barry. Unanimously approved
3. Mosquitos.
 - a. The log requirement regards pesticides going into the Nation's water supply. The subdivision has no lakes, drains etc. so does not apply.

- b. The pesticide company must pay for permits to apply – we are not responsible per attorney advice per advice from the Texas Commission for water quality.
 - c. It was decided to amend the vendor’s contract to absolve them of liability for log-keeping only and to decline payment for log keeping. Proposed Allen, seconded Barry. Unanimously approved.
- 4. Letter to homeowners
 - a. Mike suggested sending a letter to homeowners reminding them to keep up with maintenance etc. The draft was reviewed with amendments made. The letter will be sent before the April meeting.
- 5. Website
 - a. It was proposed that we should give the Webmaster blanket approval to publish minutes, agendas and Neighborhood news items provided to him by the Board but that any other website changes must first have Board approval. Unanimously approved.
 - b. A sub-committee meeting to include Mike, Graham, Kara and Mark will be convened at a later date to discuss website content.
- 6. Communication.
 - a. Mike will present guidance at next meeting regarding inclusion of absent members via telephone, remote meetings etc. as well as communication by group email vs 1-on-1.
- 7. ACC
 - a. Chickens. Legal advice has been sought regarding the method and fees for sending certified letters.
- 8. Letters were sent to homeowners from the MUD district regarding violation for not testing water. The Board will ask the MUD district how they plan to test and how they will cover the cost of testing and any fine levied.
- 9. The meeting was adjourned at 8.50pm. Barry proposed, Don seconded. Unanimously approved.