

BOARD OF DIRECTORS MEETING MINUTES

August 8, 2013

Location: The County Line Restaurant, 13850 Cutten Rd, Houston, TX 77069

Minutes Prepared by: Mark Nisula

Board Members in Attendance: Don Shackelford, Chelsea Spriggs, Mike George, Mark Nisula, Ken Lindsay, Tom McKenna & Steve Frankoff who arrived 30 minutes late.

Board Members Absent: Peggy Pipkin

Guest Total: 1 (Sarah Vultaggio with Sears Bennett LLP)

Meeting was called to Order at 6:45 PM.

1. Mark Nisula presented the July 2013 meeting minutes.
 - a. Mike George made a motion accept the minutes for the July 2013 meeting with amendments to spelling errors. Chelsea Spriggs seconded the motion, the motion carried.
2. Chelsea Spriggs did not have a Treasurer's Report. She did confirm that all bills to the association have been paid and we are current with all accounts.
3. Mike George compared the budget from 2012 that was prepared by the previous board member to the current budget for 2013 and noted key differences in the allocation of funds, such as in 2012 budget there was substantially more money allocated to attorney fees for the un-successful modification of the deed restrictions.
4. Mike George who also serves on the Architectural Control Committee, reported that there was no new request since the previous meeting, and that all previous request have been answered.
5. Mark Nisula talked about the website operation and possible future uses to disseminate information to those that are willing to provide email addresses.
6. The next meeting was decided to be held at The County Line Restaurant on Cutten Rd, September 12, 2013.
7. Mike George made a motion to accept the Document Retention Policy as presented. Don Shackelford seconded the motion. Discussion was held about the implication and procedural aspects of the policy. The motion carried.

8. Mike George made a motion to accept the Payment Plan Policy as presented. Tom McKenna seconded the motion. Discussion was held about the maximum and minimum duration the payment plan period could last.
9. Mike George amended the previous motion to accept the Document Retention Policy as presented with the following revisions: Rewrite paragraph 5, removing the time tables A, B, and C, but keeping the first sentence of a time period of 3-18 months. Tom McKenna seconded the motions. No additional discussion was held and the motion carried
10. Mike George made a motion to accept the Rainwater Retention Policy as presented. Tom McKenna seconded the motions. Discussion was held about the purpose of this policy. The motion carried.
11. Mike George made a motion to accept the Solar Energy Device policy as presented. Tom McKenna seconded the motions. Discussion was held about the coloring requirements for roof top devices to help hide their presence. The motion carried.
12. Mike George made a motion to accept the Guidelines for Roofing Material as presented. Tom McKenna seconded the motions. Discussion was held about the current Architectural Control Committees requirement for roofing material. The motion carried.
13. Mike George made a motion to accept the Guidelines for Certain Religious Items as presented. Tom McKenna seconded the motions. Discussion was held about size and location of these items. Additional discussion was held about items that might be displayed during the winter holiday season. The motion carried.
14. Mike George made a motion to accept the Guidelines for Display of flags as presented. Tom McKenna seconded the motions. Discussion was held about current ability to display flags with school logos, and the Klein High Schools flag fundraiser that allows residents to donate money to the Schools Band in return to have a flag displayed on a pole in their front yard during certain national holidays. The motion carried.
15. Chelsea Spriggs made the motion to adjourn. Steven Frankoff seconded the motion, the motion carried.

The Meeting was adjourned at 9:15 PM.

Next Meeting Date, Time, and Location: 6:00 pm, September 12, 2013 at The County Line Restaurant, 13850 Cutten Rd, Houston, TX 77069, and will be posted within 72-hours prior to the meeting on the associations website.