
BOARD OF DIRECTORS MEETING MINUTES

Location: John Wesley United Methodist Church, 5830 Bermuda Dunes Dr., Room A106, Houston

Minutes Prepared By: Bonnie Shows, Secretary

Board Members Present: Graham Sherlock, Allen Baker, Barry King, Bonnie Shows, Linda Intschert,
Don Shackelford

Board Members Absent: John Spire

Guests Present: Mark Shows

1. The meeting was called to order at 7:04p.
2. Roll was called and a quorum established.
3. Secretary's Report.
 - a. The minutes for July were provided in advance of the meeting via email. Barry moved to accept the Secretary's report; Linda seconded. Unanimously approved.
4. Treasurer's Report.
 - a. The financial reports for July were provided in advance of the meeting via email. All homeowners are up-to-date on payments. Allen moved to accept the Treasurer's Report; Linda seconded. Unanimously approved.
 - b. New residents at 5131 Wightman Court.
5. President's Report
 - a. Complaints and inquiries.
 - i. One complaint regarding homeowner running a business from home causing a nuisance for parking for others.
 - ii. One inquiry regarding number of mosquito spray applications each week.
 - iii. Board was notified the sprinkler at the entrance on Strack Road is not spraying on the landscaping.
 - b. Preparation for the Annual Meeting will begin in September. Notice must go out at least ten (10) days before the annual meeting, but no more than sixty (60) days. Graham will create letter to homeowners asking for board candidates and give an update to the year's accomplishments.
 - c. Roger Nelson resigned from the Board effective August 15.
 - d. Graham and Don will examine the remaining walls and pillars on Strack Road and to include line item for next year's budget.
 - e. Supports and lights illuminating the walls at the entrances of Mittlestadt and Strack Roads are replaced. Electrician confirmed there is no cable for power to the sign board. Estimate to (a) run a wire to the light pole, \$485; or (b) bore under the road, \$2000.
 - f. Linda moved to accept the President's report; Bonnie seconded. Unanimously approved.
6. Website Committee Report. Roger resigned; therefore, Graham will call a meeting before the next board meeting.
 - a. Bonnie is not getting email distributed to all board members
7. Deed Restriction Notification Cards. Linda is waiting for ACC Chair Sean Towery regarding the guidelines to include on the DRN cards. Linda submitted a report of what she is proposing for DRN cards.

8. Architectural Control Committee Report. The ACC Chair should deliver a report to the Board on a regular basis.
9. Old Business.
10. New Business.
11. Executive Session.
The Home Owners Association must file a management certificate with new legal counsel (Tamara Simich) to Harris County. Barry volunteered to be the registered agent for the HOA. Allen made a motion to allow Barry to represent the HOA as an agent; Bonnie seconded. Five For, One abstention. Motion approved.
12. Linda moved to adjourn at 8:17p; Barry seconded. Unanimously approved.