

# *The Woods of Wimbledon Civic Association*

P.O. Box 15109, Spring, Texas 77391-1509

## BOARD OF DIRECTORS MEETING MINUTES

FEBRUARY 1, 2012

Location: Pannell Residents, 15014 Benfer Rd, Houston, TX 77069

Minutes Prepared by: Mark Nisula

Board Members in Attendance: Mike Pannell, George Clifton, Barry King, Mark Nisula, Polly Black, Patsy Hunt, Melissa Hunt, Ken Lindsay

Meeting was Called to Order at 7:37 PM.

1. Sheila Spire will buy the holiday decorations for December.
2. Mark Nisula presented the January 2012 meeting minutes:
  - a. Discussion of the format was made.
  - b. George Clifton made a motion to approve the January 2012 meeting minutes. Polly Black seconded the motion, the motion carried.
3. Over-collections made by Bailiff Firm are still being held for the property that is owned by Fannie May / Wells Fargo. The question of what to do with this was tabled.
4. Barry King reported:
  - a. That the Compass Bank account new signature cards have been completed and sent in to Compass Bank.
  - b. Online banking services for Compass Bank have been set up for Barry King to use.
  - c. Barry King has received the new check he had order.
  - d. The Capital Reserve account has become inactive according to the Compass Bank. Barry King will transfer \$1.00 between the accounts every month to keep the account active with the bank.
5. Barry King reported the Mosquito Spraying contact has been signed.
6. Mike Pannell talked about curb numbering:
  - a. Most of the addresses have been collected.
  - b. Curb numbers to be painted before March. Non-Responders to the address collection will not be painted.
7. Mark Nisula talked briefly about the website.
8. Barry King discussed the shredding of old financial documents he had in storage. He advised he would have them shredded by the latter part of February. George Clifton offered to research the possibility and cost associated with scanning the documents into electronic form.
9. There was discussion about a new entry sign. It was concluded that there was no need for a new sign. The associations website will be posted on the entry sign "WOWCA.ORG"
10. Mike Pannell reported that David Clough's fence is not within the deed restrictions, as it exceeded the height limitation of 6 foot:
  - a. George Clifton made the motion to contract Bailiff Firm and have the fence lowered to 6 foot. The motion was rescinded.
  - b. The Board agreed to enforce the 6 foot fence deed restriction, and Mike Pannell is to deliver a Letter to David Clough regarding the issue.

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11. Mike Pannell reported that he had received a complaint about the house at 5130 Wightman Court. Mike Pannell check on the house and noticed the yard had been mowed today (2-1-12) however still they needed to remove a dead tree and dead hedges. Mike Pannell is to talk to them.
12. Mike Pannell reported he had received a complaint about the house at 5115 Westernham Place. Mike Pannell talked to them about removing the Nativity Scene.
13. Next meeting is to be March 7, 2012 at the Pannell Residents.
14. Duties were delegated:
  - a. Ground keeping – George Clifton.
  - b. Public Relations – Mark Nisula.
  - c. Mosquito Control contract negotiations – Not needed.
  - d. Trash Collections contract negotiations – Barry King.
  - e. Community Beatification – Not needed.
  - f. Deed Restriction Enforcement – Mike Pannell.
  - g. Website – Mark Nisula.
  - h. Holiday Decoration – Sheila Spire
15. Mike Pannell reported that the Architectural Control Committee had not received any request in January.
16. Barry King presented the Treasure's Report:
  - a. Barry King will start sending out the monthly Treasure's Report via email.
  - b. Discussion was held on John Snider's outstanding debt.
  - c. George Clifton made the motion to procure all debt owed by John Snider by way of legal action. Polly Black seconded the motion, the motion carried.
  - d. Discussion was held on all other debt that was owed and that was over 90 days old.
  - e. Polly Black made the motion to procure all other debt that was owed and that was over 90 days old by way of legal action. George Clifton seconded the motion, the motion carried.
  - f. George Clifton made the motion to accept the financial report as presented by Barry King. Melissa Hunt seconded the motion, the motion carried.
17. Barry King lead the discussion of Deed Restriction changes. All board members had read the preliminary Draft copy that was email. Only changes to the preliminary draft copy were discussed. Revised Draft copy to be emailed prior to March Meeting.
18. Patsy Hunt made a motion to adjourn the meeting. Ken Lindsay seconded the motion, the motion carried.

The Meeting was Adjourned at 9:23 PM.

Next Meeting Date, Time, and Location: March 6, 2012, Mike Pannell House, 15014 Benfer Rd, Housotn, TX 77069 @ 7:30 PM.