

## BOARD OF DIRECTORS MEETING MINUTES

Location: John Wesley United Methodist Church, 5830 Bermuda Dunes Dr., Room A106, Houston

Minutes Prepared By: Bonnie Shows, Secretary

Board Members Present: Albert Bosch, Linda Intschert, Barry King, Don Shackelford, Graham Sherlock, Bonnie Shows, Mark Shows, John Spire.

1. The meeting was called to order at 7:02p.
2. Roll was called and a quorum established.
3. Welcome.
4. Secretary's Report.

The July minutes were provided and distributed via email prior to the meeting. Linda made a motion to accept the minutes; Barry seconded. Motion approved.

Board entered into Executive Session at 7:05pm.

Minutes for April, May, and June meetings were re-presented for approval.

April 25, 2019 Board meeting Minutes; Barry made a motion to accept the minutes; Albert seconded. Motion approved.

May 16, 2019 Board meeting Minutes; John made a motion to accept the minutes; Linda seconded. One abstention. Motion approved.

June 20, 2019 Board meeting Minutes; Mark made a motion to accept the minutes; Albert seconded. Motion approved.

Board exited Executive Session at 7:29pm.

5. Treasurer's Report.

The financial reports were provided and distributed via email prior to the meeting. Mark made a motion to accept the Treasurer's report; Linda seconded. Motion approved.

Four homeowners are on payment plans and all current with payments. Four homeowners have been forwarded to attorney for collections of delinquent accounts.

John made a motion to authorize the Treasurer to sign the management representation letter for the association; Mark seconded. Motion approved.

New property owners at 15006 Marlebone Court are Melaf TX LLC.

6. President's Report.

Complaints and Inquiries:

A homeowner complained that notification emails for monthly meetings were not being sent. The technical issue has now been corrected and emails were sent for the August meeting. Minutes for the meetings where emails did not go out were re-presented for review and approval.

A homeowner inquired about increasing security in the neighborhood and consider the cost for private security.

A homeowner inquired about the policy for installing solar panels and was directed to the polies page on the website.

Discussions of attorney responses to be held in Executive Session.

Wall Maintenance.

Harris County is requesting the repavement of Strack Road and notification of possible damage to the perimeter walls. Albert and Graham to inspect and document, if necessary, further damage to columns and panels.

Barry made a motion to accept the President's report; John seconded. Motion approved.

7. Website Committee.

Bonnie spoke with a lead for website maintenance and will schedule a meeting to include the committee and will report next month.

8. Deed Restriction Notification Cards.

None.

9. Landscaping.

Linda reported that plantings on Strack Road will be replaced in the next few weeks.

10. Architectural Control Committee.

Mark reported Chairman Sean Towery tendered his resignation from the ACC and that a meeting with the remaining three members is scheduled.

11. Old Business.

None.

12. New Business.

ACTION ITEMS:

- Graham: respond to homeowner complaint regarding email.
- Albert & Graham: inspect the perimeter walls on Strack Road.
- Bonnie & Graham: inventory documentation per retention policy.
- Mark: finalize the ACC guidelines to present to the board.
- Barry & Bonnie: compare email addresses for homeowners

13. Public Comment.

None.

14. Executive Session.

Board entered into Executive Session at 8:24p.

Board exited Executive Session at 8:46pm.

15. Adjourn.

John made a motion to adjourn at 8:52p; John seconded. Motion approved.