

# **Woods of Wimbledon Civic Association, Inc.**

**P.O. Box 15109, Spring, Texas 77391-1509**

## **Meeting Minutes - June 20th 2023**

Location: John Wesley United Methodist Church, 5830 Bermuda Dunes Drive, Room A106,  
Houston, TX 77069.

Prepared by Graham Sherlock, Secretary

Board Members Present: Sherrie Daniels, Patty Draut, Graham Sherlock, Odilia Medlin, Beth Lofland,  
Brandon Chambers, Walter Echols

Board Members Absent: Sally Durdin

Guests present: Larry Railey, Michelle Smith (ACC), Von Rogers, Debbie Rogers

The meeting was called to order at 7.00 PM. Quorum was achieved.

1. Secretary's Report.
  - a. The minutes for the May meeting were reviewed and approved unanimously. Motion to approve Graham Sherlock, seconded by Patty Draut.
  - b. The recycling stickers have been ordered.
  - c. The conference call speakerphone has not yet been ordered.
2. Treasurer's Report.
  - a. The Treasurer's report was approved unanimously. Motion to approve Beth Lofland, seconded by Walter Echols.
  - b. There is one new homeowner on Marlebone.
  - c. Request to reimburse Graham Sherlock for the recycling stickers and the website domain hosting was approved unanimously.
3. President's Report
  - a. The car repair business being run illegally on Marlebone has been referred to our attorney. At the same address, garbage has been dumped on the lawn – a violation notice will be sent.
  - b. The dumpsters have been removed from homes on Rose Cottage & Benfer.
  - c. The RV policy was approved by the Board and sent to the attorney for filing with the county.
  - d. Sherrie visited the attorney and signed the previous three policies.

- e. The position that was created last year for a Board/ACC liaison was dissolved by majority vote. The position is unnecessary since the ACC is always represented at Board meetings.
  - f. Complaints were received regarding excessive noise late at night for a house on Westerham. The complainant was advised to call the police if there is a recurrence.
  - g. Graham moved to approve the President's report, Walter seconded. Unanimously approved.
4. Public Comment.
- a. There was no public comment.
5. Welcoming Sub-Committee
- a. Covered during the President's report.
6. Website Sub-Committee.
- a. The new website has not yet been started –the existing website is still functioning.
  - b. The Namecheap web hosting fee has been paid & will run for one year.
7. Newsletter Sub-Committee.
- a. The newsletter is scheduled to be sent out over the coming weekend.
  - b. A motion was approved to reimburse Beth for stamps & paper.
8. Landscaping Sub-Committee.
- a. There was no update.
9. Architectural Control Committee.
- a. Report from Michelle Smith of the ACC.
    - i. A request to remove a tree that was partially uprooted in the storm and leaning on a garage was approved.
    - ii. A tree on Rose Cottage came down in the storm and was removed.
    - iii. A replacement fence was approved on Westerham.
    - iv. A canopy behind the garage was approved for a house on Benfer Rd.
    - v. A replacement fence was approved for a house on Rose Cottage.
    - vi. A new roof was approved for a house on Westerham.
    - vii. There is a dead tree in the yard at a house on Westerham.
    - viii. The house under refurbishment was discussed with the Health Dept.
    - ix. The yard of the Month has yet to be announced.
10. Old Business.
- a. None.
11. New Business.
- a. A motion to pay either the Boy Scouts or Klein High Band for two flags to be displayed at each entrance was proposed. Beth proposed, Sherrie seconded. Unanimously approved. The decision regarding which source to use will be taken at the July meeting once prices are known.
  - b. A complaint was received regarding the operation of a Leadership Training center from a house on Benfer Rd.
12. Executive Session.
- a. A request to waive late fees was denied.

- b. A request to reduce late fees due to late receipt of the bill because the homeowners moved in after the start of the year was approved.
  - c. A request to waive late fees for dues that arrived on Feb 1<sup>st</sup> was approved.
  - d. A residual 58 cents was waived on one homeowner's account.
13. Motion to adjourn at 8.36. Unanimously approved.