

# The Woods of Wimbledon Civic Association, Inc

P.O. Box 15109, Spring, Texas 77391-1509

## Board of Directors Meeting Minutes

December 15th 2016

Location: Cypress Creek Christian Community Center, 6823 Cypresswood Drive, Spring, TX 77379

Prepared by Graham Sherlock, Secretary

Board Members Present: Michael George, Graham Sherlock, Allen Baker, Don Shackelford, Tom Devine.

Board Members Absent: Barry King, Kara Ellis, Steven Frankoff

Guests present: Sharon Devine, Linda Intschert, Roger Nelson, Mark & Bonnie Shows.

The meeting was called to order at 8.00pm and quorum was achieved.

1. The minutes for October were reviewed. Tom moved to accept them, Allen seconded and they were unanimously accepted with correction of minor typos.
2. The report of November Annual meeting was presented. This was the "Ballot Summary 2016" document that was prepared and sent to the attorney so that the bylaw revisions could be registered.
3. The new trash service will be Best Trash. Don pointed out that, for bulky items, the homeowner must consult with the trash company to agree a price for pick up. The service is essentially the same as our current service. A full description of services will be included with the invoices for 2017 dues. Any future price rise will be linked to the RPI. Graham Sherlock moved to accept the proposal to switch to Best Trash. Allen seconded. Unanimously approved.
4. Best Trash offer a recycling service for an additional fee. The Board did not commit to this for 2017 but will discuss it for inclusion in the 2018 budget.
5. The budget was kept to the minimum needed to operate the WOWCA. Mike indicated he would like to re-introduce an amount to rebuild the capital account.
6. Treasurer's report.
  - a. Allen presented the new invoice format which clearly specifies the late fee policy and includes line items for ignored late fees.
  - b. Invoices will be sent out after Christmas, dated January 1<sup>st</sup>. Payment or payment plan first payment must be made by January 31<sup>st</sup>.
  - c. Allen received legal approval for the invoice format.
7. Meeting adjourned at 8.46pm. Don moved to adjourn, Tom seconded. Unanimous.