

BOARD OF DIRECTORS MEETING MINUTES

Location: Via Zoom Video Conferencing

Minutes Prepared By: Bonnie Shows, Secretary

Board Members Present: Allen Baker, Linda Intschert, Barry King, Melissa Nelson, Don Shackelford, Bonnie Shows, John Spire

Board Members Absent: Albert Bosch

1. The meeting was called to order at 7:16p.
2. Roll was called and a quorum established.
3. Welcome Visitors.

Will Echols, Attorney; Brandon Chambers, Rose Cottage Drive

4. Public Comments.
None.

5. Secretary's Report.

The September minutes were provided and distributed via email prior to the meeting. Barry made a motion to accept the minutes; John seconded. Motion approved.

The annual meeting format will be via Zoom. Details of the election committee and the ballot drop-off locations are being finalized. Legal counsel will advise.

Due to the pandemic, the Board of Directors were not able to meet at John Wesley UMC for our monthly meeting although the rental fees were paid in full for the year 2020. The church offered either a refund or a credit. Barry made a motion to leave the 10 months as a credit for the 2021 meeting location; John seconded. Motion approved.

A letter will be mailed tomorrow to all homeowners with a call for nominations for the Board of Directors and notice of the annual meeting.

6. Treasurer's Report.

The September financial reports were provided and distributed via email prior to the meeting. Melissa made a motion to accept the Treasurer's report; John seconded. Motion approved.

Allen made a motion to introduce into the budget a value of \$1800 potential to collect and at least half of that amount we will collect in 2021; John seconded. Motion approved.

7. President's Report.

Tabled.

8. Deed Restriction Violation Letters.

Tabled.

9. Architectural Control Committee.

Request was submitted and approved for painting front door and fence repair on Westerham Place.

Request was submitted and more information was requested before making decision to replace windows on Rose Cottage Drive.

10. Old Business.

None.

11. New Business.

None.

12. Executive Session.

The board entered executive session at 9:02p.

A follow-up letter will be mailed to a homeowner for to follow-up on previous complaint.

A note was submitted to a homeowner requesting they contact the ACC before cutting down trees.

Discussion regarding a new written policy granting the ACC authority to determine if trees can be removed and to enforce deed restrictions regarding the removal of trees.

A charge the \$200 for a transfer fee on a transfer of property to a Trust, either revocable or irrevocable.

The board exited executive session at 9:32p.

Barry made a motion to transfer 75% of excess cash (receipts for current year and all prior years less expenses incurred this year and prior years) to the capital reserve this year and going forward; Don seconded. Motion approved.

13. Adjourn.

Barry made a motion to adjourn at 9:33pm; Melissa seconded. Motion approved.