

The Woods of Wimbledon Civic Association, Inc

P.O. Box 15109, Spring, Texas 77391-1509

Board of Directors Meeting Minutes

August 17th 2017

Location: Cypress Creek Christian Community Center, 6823 Cypresswood Drive, Spring, TX 77379

Prepared by Graham Sherlock, Secretary

Board Members Present: Graham Sherlock, Barry King, Don Shackelford, Bonnie Shows, Linda Intschert, Tom Devine.

Board Members Absent: Joel Carter, Allen Baker.

1. The meeting was called to order at 7.09pm
2. Quorum was achieved.
3. Guests present: Mark Shows.
4. Secretary's Report
 - a. The minutes for the July meeting were reviewed. These were prepared by Bonnie Shows and were accepted pending two corrections. Barry moved to accept, Tom seconded. Graham abstained as he was not present at the July meeting.
5. Treasurer's report.
 - a. There was no Treasurer's report at this meeting.
6. President's report.
 - a. Don requested a Secretary's report for inclusion in the Annual Meeting.
 - b. An anonymous complaint was received regarding the storage of a boat on Benfer Road. The homeowner has been contacted and has committed to remove it to a storage facility.
 - c. An enquiry was received regarding the parking of a commercial vehicle in the street. This has not yet been resolved.
 - d. Don has taken Mike George's place on the website committee.
 - e. Don has contacted a number of collections agents to determine if there would be an advantage in selling outstanding debts. No information has been received yet.
 - f. Don presented three quotes for straightening three wall sections on Mittelstaedt Road. The Board discussed them in detail and selected a contractor. Don will find out if the contractor's insurance will cover the cost of rebuilding in the event the wall collapses in the attempt to straighten it. Barry proposed a motion to approve repair of the walls in the amount of \$3,900 by Leon Foundations. Linda seconded. Unanimously approved.

7. Document Retention.
 - a. Following the meeting to discuss policy, Graham committed to draft a policy document. Not yet complete.
8. Website.
 - a. The website has not yet been updated with the spelling and grammatical changes and the by-laws document is not the current version.
 - b. The Board agreed that, as Joel is the chair of the website committee, he should be asked to take ownership and work with Mark to bring it up to date.
9. Holiday decorations. Bonnie has the decorations and will organize their repair and replacement.
10. ACC.
 - a. Michael George has resigned from the ACC. The other two members have indicated they do not intend to resign.
 - b. Three homeowners have registered to stand in the ACC election. The two incumbents have not registered. Don will remind them that they need to do so if they want to be included on the ballot.
 - c. The number of members of the ACC is not defined in the deed restrictions. It was stated that the number was originally five but has dwindled over the years. Bonnie and Don Will research old documents to determine if the number was written down.
 - d. A construction company planted an advertising sign in the front yard of a house on Rose Cottage. This has now been removed.
 - e. The homeowner on Rose Cottage did not submit a plan to the ACC to allow siding to be installed in place of stucco. This has not yet been resolved.
 - f. A homeowner has requested that Harris County install a sign saying "Autistic Children at Play". The HOA has no say in this as the street is the responsibility of the county.
11. Dues collection policy.
 - a. This discussion has been tabled until Allen can be present.
12. Tom moved to adjourn at 8.42. Linda seconded. Motion carried.