

## BOARD OF DIRECTORS MEETING MINUTES

Location: John Wesley United Methodist Church, 5830 Bermuda Dunes Dr., Room A106, Houston

Minutes Prepared By: Bonnie Shows, Secretary

Board Members Present: Albert Bosch, Barry King, Don Shackelford, Bonnie Shows, Mark Shows, John Spire

Board Members Absent: Linda Intschert, Graham Sherlock

Guests: Brandon Chambers

1. The meeting was called to order at 7:03p.

2. Roll was called and a quorum established.

3. Welcome.

4. Secretary's Report.

The minutes were provided and distributed via email prior to the meeting. Barry made a motion to accept the minutes; John seconded. Motion approved.

5. Treasurer's Report.

The financial reports were provided and distributed via email prior to the meeting.

Barry paid \$44 to extend our insurance coverage for two weeks while the Board researches details and/or bids. Albert made a motion for the Board to cover cost of \$44 for the extended insurance payment to extend to February 26; Mark seconded. Motion approved.

John made a motion to accept the Treasurer's report; Mark seconded. Motion approved.

6. Vice-President's Report.

Having over 40 years' experience in the insurance field, Albert will contact the insurance company to thoroughly review the coverage details. Barry made a motion to hold a Special Emergency Board meeting via email before Tuesday, February 26 (when the extension expires) contingent upon Albert's findings and recommendations for the insurance policy; Mark seconded. Motion approved.

John made a motion to accept the Treasurer's report; Mark seconded. Motion carried.

7. President's Report. Presented by Albert in Graham's absence.

Insurance Coverage. *(Albert addressed this in the VP Report.)*

Graham attended the Huntwick HOA meeting regarding converting the neighborhood to a gated community and how it would impact Woods of Wimbledon.

Complaints and Inquiries:

Trailer parked on Marlebone Court; has been resolved.

Trailer parked on Westerham Place and garbage left at the street; matters have not yet been resolved.

Untidy yard on Westerham Place; has been resolved.

Barry made a motion to accept the President's report; John seconded. Motion approved.

8. Website Committee.

Tabled until March meeting.

9. Deed Restriction Notification Cards.

Tabled until March meeting.

10. Architectural Control Committee. *(Reported by Mark)*

Mark contacted Sean Towery regarding monthly reports to the board. Sean stated the ACC will meet quarterly; however, no meetings have been scheduled.

Mark will meet with Sean regarding publishing the ACC Guidelines which will affect the Deed Restriction Notification Cards.

Inquiries:

One tree removal request on Benfer Road- approved

Window replacement request on Benfer Road- approved

New fence on Wightman Court- on-going

11. Old Business.

None.

12. New Business.

None.

13. Public Comment.

None.

14. Executive Session.

Board discussed the collection process for outstanding balances of maintenance fees for homeowners who have not requested a payment plan.

15. Adjourn.

Don made a motion to adjourn at 8:37; John seconded. Motion approved.